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Democratic Services



## To: All Members of the Standards and Constitution Committee

Dear Councillor,

### **STANDARDS AND CONSTITUTION COMMITTEE - THURSDAY, 15TH JANUARY, 2026, Council Chamber - Epsom Town Hall**

Please find attached the following document(s) for the meeting of the Standards and Constitution Committee to be held on Thursday, 15th January, 2026.

#### **4. UPDATE TO THE CONSTITUTION - ADDENDUM (Pages 3 - 4)**

Proposed changes to the report and the report's recommendation.

For further information, please contact [democraticservices@epsom-ewell.gov.uk](mailto:democraticservices@epsom-ewell.gov.uk) or tel: 01372 732000

Yours sincerely

A handwritten signature in black ink, appearing to read 'Q. Singh'.

Chief Executive

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Addendum to Item 4 –

Item	Amendment	Proposer	Seconder
4: Updates to the Constitution	<p>1. <u>Replace Para 2.3-2.5 of the report as follows:</u>  <u>“ 2.3 - Further to the Decision Making and Accountability 2024/25 Internal Audit Report, the progress of which was noted before Audit and Scrutiny Committee at its meeting on 13 November 2025, there was a proposed management action as follows:</u></p> <p><u>To reword Appendix 2, paragraph 4.1 (i) of the Constitution, as follows: “A report should be presented annually to the Audit &amp; Scrutiny Committee setting out urgent decisions taken by officers under delegated powers in the previous year.”</u></p> <p><u>2.4 – It is proposed to capture this update to Appendix 2 within the proposed list of update to the Council’s Constitution as set out within this report”</u></p> <p>2. <u>Remove Appendix 2 &amp; reword the recommendation as follows:</u>  <u>“Recommend to Full Council to approve and adopt the updates to the Council’s Constitution, as set out within Appendix 1 &amp; the addendum to this report”</u></p>	Cllr Beckett	Cllr King

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